Set Up an Order Blind

A new order that is being written before the previous order is received requires that order writer see the previously ordered amount. That previously order amount is a *blind*.

The order blinds are set up by store, group, and code.

Not all order groups use a blind. But some that do use a blind also use a second blind [See *Double Order Blind* document for more info on second blinds].

OPORDERMNT Option 2

Enter a Store number

Verify that an entry does not already exist for the store, group, and code you want to create

F6=Add

Enter the Store number

Enter the Group number

Enter the Supply Code

Set Blind to Y

Keep Second Blind set to N, unless the store is requesting a second blind, or the supply code normally uses a second blind

Blind Override should be at 0 (zero) unless the second blind is being used

Auto Qty (quantity) should be N, unless the store is requesting that setting

Cases by Item should match what the group and code is set to at another store in the same area

F10=Update to finish the entry